

**Jak/Prop/861/05/2024**  
**Embassy of India**  
**Jakarta**

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**NOTICE INVITING BIDS**

**Embassy of India, Jakarta invites sealed** quotations from all reputed firms for supply, installation, Testing of good quality LED Panel Display (Screen) in the auditorium, at 27<sup>th</sup> floor, Embassy of India, Gama Tower, Jl. HR. Rasuna Said Kav. C22, Karet Kuningan, Setiabudi, Kota Jakarta Selatan, Jakarta 12940.

**1. SCOPE OF WORK:** The interested entities are invited for supply and installation of an LED panel screen for indoor usage along with suitable video processor with following specifications:

- (a) Screen information : Dimension : 5.9 m x 2.4 m
- (b) Pixel pitch : 2,5 mm
- (c) LED type: SMD (Surface Mount Device)
- (d) Maintenance Way : Front Access
- (e) Support input : Composite Video, S-Vodeo, DVI, HDMI, SDI, HD-SDI
- (f) The work includes installation, configuration, testing, cabling and commissioning.
- (g) The bidder will be required to ensure maintenance of the LED panel for one year without any charge after the installation

2. Interested parties may visit the site to survey for ascertaining the suitability and requirement of the Mission from 0900 to 1600 Hrs. This would help the interested suppliers to formulate their quotations in a reasonable way. A prior appointment should be made with the Administration Section of the Embassy of India, Jakarta (Contact person: Mr. Danang; Mobile number: +62-859-5156-2011)

**3. BID REQUIREMENTS:**

(a) Interested companies are required to submit their bids in a sealed cover as described in Para 4 below.

(b) Since only some crucial specifications are listed above, companies are required to submit detailed technical specifications of the LED panel to be installed in the auditorium as the technical details submitted by the companies shall become the basis for selection of the best option by the Embassy of India.

(c) Bids shall remain valid and open for acceptance for a period of 90 days from the last date of submission of Bids.

(d) **EARNEST MONEY DEPOSIT:** 3% in the form of Bankers Draft/Bank Guarantee having validity of six months drawn in favour of the Embassy of India, Jakarta has to be submitted along with tender bids. Bids not supported by EMD will not be considered. EMD is liable to be forfeited if the tenderer withdraws, impairs or derogates from this tender within the period of validity of this tender. EMD of unsuccessful bidder shall be returned soon after the completion of tendering process. No interest is payable on EMD.

(e) **PERFORMANCE GUARANTEE/SECURITY:** At the time of award of contract, the companies shall be required to submit performance guarantee in the form of banker's cheque, bank draft or bank guarantee equal to 5% of the contract value. The Performance Guarantee shall remain valid for a period One year beyond the date of completion of all contractual obligations.



#### 4. SUBMISSION OF BIDS:

(a) The tender shall be submitted in one sealed envelope containing three envelopes (A,B,C) described below . The Envelop shall be properly sealed with “ **Bid for Installation of LED Panel display**” written on top.

**A. Technical Bid:** Technical bid will should contain details of technical capabilities of the firm. Documents about the bidders, resources, company brochures, experience, management techniques etc.

**B. Financial Bid:** The financial bid should be sent in a separate envelope.

**C. EMD**

(b) Tenders are to be submitted to Head of Chancery (HOC), Embassy of India, Jakarta, by **17:00 hrs on 18.06.2024**. No Tender Documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances what so ever.

(c) The date and time of opening of technical bid(s) will be intimated to all the bidders. Financial bid(s) of only those bidders(s) will be opened who have submitted EMD and qualify the technical evaluation on the specified date and time. The date, time & place of opening of the financial bid(s) will be intimated in due course of time.

(d) if a firm/bidder quotes NIL charges/ consideration, the bid shall be treated as unresponsive and will not be considered

#### 5. MINIMUM ELIGIBILITY CRITERIA

(a) The Bidder/Bidding Firm shall necessarily be a legally valid entity with a certificate of incorporation mentioning nature of business (Attach proof with the bid).

(b) The firm must have valid VAT registration (Attach proof with the bid).

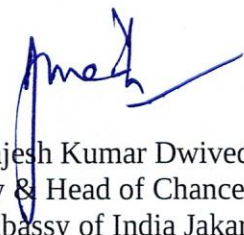
(c) The firm should submit a detailed company profile demonstrating its technical, professional and practical experience of having completed similar works costing not less than estimated work of this tender during last three years (Attach name of the clients).

6. **PAYMENT:** 100% payment will be made after supply and installation of LED Panel Display (Screen) in good and satisfactory condition.

7. **TERMINATION OF CONTRACT:** In case of breach of contract or in the event of not fulfilling the minimum requirements/statutory requirements, the client shall have the right at any time to terminate the contract forthwith and initiating administrative actions for black-listing etc. solely at the discretion of the competent authority in the Embassy. Any wrong or misleading information will lead to disqualification.

8. Interestted parties may send their bids/quotations in sealed envelopes, addressed to “Head of Chancery”, Embassy of India, 28 Floor, Gama Tower, JI. HR. Rasuna Said Kav. C22,RT.2/RW.5, Karet Kuningan, South Jakarta City, jakarta-12940, latest by 18.06.2024

9. The Embassy of India, Jakarta, reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.



(Rajesh Kumar Dwivedi)  
Second Secretary & Head of Chancery  
Embassy of India Jakarta