



**Embassy of India  
Jakarta**

**Standard Operating Procedure (SOP) for accessing international travel records**

We are happy to inform that a new service has been added to the 'e-FRRO module' to enable the individuals traveling to India, to access their personal travel details online.

2. The international travel history data, including that of a minor, can be accessed by using the URL <[indianfrro.gov.in](http://indianfrro.gov.in)> after successful payment of Rs 1000/- (Rupees one thousand only). The SOP in this regard is as follows:

**Step I**

Register on the e-FRRO portal. OTP will be sent to the registered mobile number and e-mail to authenticate.

**Step II**

Click on the tab 'Travel History Data' for accessing/downloading the data. Once the 'Travel History Data' tab opens, specify reasons for accessing travel data. Additionally, another option 'upload supporting documents' would allow the user to upload relevant documents specifying the need to obtain travel data.

**Step III**

Select range i.e. 'From data' (2011 onwards only) – 'To date' or range year by year i.e. one year, two years, five years, ten years and more than ten years.

**Step IV**

After successful payment of Rs 1000/- (Rupees one thousand only), select/reschedule a date for physical verification of passport and other relevant documents through personal appearance or through authorized representatives (immediate family members) in exceptional cases (needed to be given in writing) at FRROs, or, at the Indian Mission, in case the applicant is abroad.

**Step V**

At the time of physical appearance, the user credentials viz. Passport No. Name (as on passport), Nationality, relevant documents of a minor (if any) would be verified in original, and request for generating the requisite data would be registered for processing.

**Step VI**

Once the entered credentials are verified and is found to be correct, a PDF or a link to generate PDF with the requisite data would be sent to the user's registered e-mail (within 03 working days). The PDF containing the requisite data would indicate its intended purpose to avoid and dissuade duplication/alteration of the same for ulterior motives and fraudulent usages. Further, the PDF document generated for Travel Data would be password protected.